

# Need Assistance?

## **Unable to Receive Phone Calls?**



To ensure business continuity in a phones-down situation perform the following ASAP.

1. Call NuSutus Customer Support at **1-855-211-1301 x2** to report the issue.

**After Hours:** Leave our on-call technician a voicemail with your:

- Name
- Callback Phone# (other than the main store#)
- 4- or 5-digit Store#
- Describe the symptoms of the problem. Ex: callers hear busy signals, no phones are ringing, etc.

# THEN

Unplug lines from GW310 and plug in backup analog phones (if available).

#### OR

3. Call your telephone provider and forward calls to the Manager's cell phone.

# **Receiving Phone Calls But...**



#### **Issues / Problems**

When reporting a less urgent problem, please make note of the following and report the issue to NuSutus Customer Support at support@nusutus.com or 1-855-211-1301 x2.

- 1. Description of the problem.
- 2. Impact on store operations
- A recent example with:
  - Date & Time
  - Caller's phone number
  - Details of problem on that particular call. (E.g. static, no caller ID, etc...)
- 4. Callback Name & Phone# for follow-up by NuSutus Support

### **Configuration Change Requests**

For a change to the configuration of the system, visit support. nusutus.com to log a ticket with the following information:

- 1. Details of change needed (Eg. store hours, new phone line, etc...)
- Date for change to take affect.
- Store(s) to be included in the change.
- 4. Callback Name & Phone# for follow-up by NuSutus Support